



Overview & Budget Scrutiny Committee

14 September 2017

TASK GROUP SCOPING REPORT

- 1 Select Committees wishing to establish task groups are required to complete a scoping report, which sets out details of the task group's objectives, proposed timescales, the resources required, and sources of information. Prior to work commencing on reviews, the scoping reports are submitted to the Overview & Budget Scrutiny Committee for consideration, so that any links with other areas of work or potential duplication can be identified. This also enables the Committee to gain an awareness of the issues being investigated across all services of the Council.
- 2 The scoping documents for the Learning Disabilities and Transition Task Group (Adults & Health and Children & Education Select Committees), the Special Educational Needs and Disabilities (SEND) Improvement Task Group, the Children, Schools and Families Performance Monitoring Member Reference Group (Children & Education Select Committee) and the Surrey Fire and Rescue Integrated Risk Management Plan Member Reference Group (Communities Select Committee) are attached for the Committee's consideration (**Annexe 1**).

Recommendation:

That the Committee reviews the attached task group scoping reports and suggests any amendments or additions for consideration by the Adults & Health, Children & Education and Communities Select Committees.

Next Steps:

The Committee will be kept informed of progress and outcomes as appropriate.

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Sources/background papers: None

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